



# SHRI RAMKRISHNA INSTITUTE OF MEDICAL SCIENCES & SANAKA HOSPITALS

(A Unit of SANAKA EDUCATIONAL TRUST)

A Medical College & Hospital - Approved by NMC and Affiliated to WBUHS

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Ref No.: SRIMS&SH/PO/2024/430

Date: 25.10.2024

## OFFICE ORDER STUDENTS GRIEVANCE REDRESSAL COMMITTEE (SGRC)

1. Refer The Gazette Of India, University Grants Commission's (UGC) (Redressal of Grievances of Students), Regulations, 2023 (notification date: April 11, 2023) and E-mail forwarded by WBUHS dated 22<sup>nd</sup> Oct, 2024, the Students Grievance Redressal Committee (SGRC) of our Institute has been constituted as under:

NAME	POSITION	DESIGNATION	CONTACT DETAILS
Prof.(Dr.) Deepayan Das	Chairperson	Professor , Dept of Physiology	Mob no.:7980428500, srimsetgoi.dean.studentwelfare@setgoi.com
Prof.(Dr.)Anirban Banerjee	Member	Professor, Dept of Anatomy	Mob no. :7278346051 anirbanbmc@gmail.com
Dr. Madhuri Chatterjee	Member	Associate Professor, Dept. of Pharmacology	Mob no.:9007188904, drmadhuri30@gmail.com
Dr. Loveleen Kaur	Member	Associate Professor, Dept of Paediatrics	Mob no. : 9732184309, srimsetgoi.registrar.academics@setgoi.com
Dr. Kartik.Prasad Hansdah	Member	Associate Professor, Dept of General Surgery	Mob no. :8001173336 kartikhansdah@gmail.com
Mr. Koustav Ghosh	Special Invitee	Student (Batch-2021-22)	Mob no. :7001435146 gkoustav2001@gmail.com
Ms. Paromita Hazra	Special Invitee	Student (Batch-2021-22)	Mob no. :7439958773 paromitahazra884@gmail.com

2. Any aggrieved student may submit the complaint either on online portal (<https://srimsetgoi.ac.in/grievance.html>) or by E-mail to ([srimsetgoi.dean.studentwelfare@setgoi.com](mailto:srimsetgoi.dean.studentwelfare@setgoi.com) or [srimsetgoi.registrar.academics@setgoi.com](mailto:srimsetgoi.registrar.academics@setgoi.com)) or submit physically to the Academic section / any member of the SGRC.
3. On receipt of the complaint, the SGRC shall fix an early date for hearing the complaint (within 15days of submission of complaint).
4. The SGRC should submit its report with recommendations to the competent authority of the institution within a period of 15 working days.

\*Further procedure related to Grievances not resolved by the SGRC shall be followed as per The Gazette Of India, University Grants Commission's (UGC) (Redressal of Grievances of Students), Regulations, 2023 (notification date: April 11, 2023)



Prof. (Dr) Col Debajyoti Bhattacharyya, IAV  
Principal

Principal  
Shri Ramkrishna Institute of Medical Sciences  
& Sanaka Hospitals  
Malandighi, Durgapur-713212

Copy forwarded to:

1. CEO OFFICE- for information
2. MS OFFICE - for information
3. All Departmental HODs/ Incharge(s) – for information & necessary action
4. All Members- for information & necessary action
5. IT Section- for information & necessary action